

GARDEN ISLAND ORCHID SOCIETY UPCOMING EVENTS

General Meeting—February 13th at the United Church of Christ in Hanapepe. Al Sugano will be holding the Learning Center at 6 pm before the general meeting at 6:30. Al will also be the special speaker and will build on Scot Mitamura’s October presentation. Since the Spring Show is just around the corner, Al will take some time to talk about how to prep your orchids to show. Bring in an orchid you think might be ready and there will be an opportunity to have hands-on learning in prepping your own orchid. There will be some materials for staking but bring your own materials if you have something you want to use. Don’t forget to bring any blooming orchids you want to put on the display table.



2015 General Meetings: April 10th, June 12th, August 14th, October 9th, and December 5th. The April and June meetings will both provide hands-on learning opportunities. In June we will be mounting orchids. **Start looking for a rock or piece of wood you’d like to mount an orchid on.**

2015 Events: Spring Show will be March 27-28. Fall show will be August 20-23.

PRESIDENT’S MESSAGE

2014 was a great year and GIOS had a lot to celebrate with two successful shows, great speakers, a couple of fun outings and a joyful holiday party. The time has gone by fast and the 2015 Spring Show is just around the corner. It’s time to start getting your plants in order and to think about volunteering for the show. Signups will be held at the February 13th General Meeting. I will be traveling through New Zealand in an RV in February, but I know you will all take care of business while I’m gone!

As I sit enjoying sunshine in January, I think about all of the things that I am thankful for. A big one is seeing all of the beautiful orchids in the house and yard. Some are blooming while some are waiting to explode with flowers at another time. I get to experience this because my sister and I joined GIOS after seeing a meeting notice in the paper. We had no knowledge of orchids but thought it would be an interesting journey of learning and maybe we would meet some nice people.

JANUARY—FEBRUARY 2015

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I am so glad that we did and that we were welcomed into this wonderful group. I now know a little bit about orchids, but I also now have a support group of knowledgeable orchid lovers to call on. In 2015, lets all reach out and find others to join us.
Elizabeth Borchelt, GIOS President

BOARD 2014-2015

- * **President:** Elizabeth Borchelt
- * **Vice President:** Gwen Teragawa
- * **Secretary:** Kimberlee Kain
- * **Treasurer:** Lee Anderson
- * **Awards:** Mildred Konishi
- * **By Laws/Ex-Officio:** Carol Kanna
- * **Membership:** Bobbie Agena
- * **Newsletter:** Karen Harlow
- * **Show Display:** Nancy Nakama

DID YOU KNOW?

The Garden Island Orchid Society would like to welcome our newest member Eunice Olivas.

HOLIDAY POTLUCK

We had a great turnout for our annual holiday party in December. It was nice to see quite a few guests attend with our members. The variety of food brought in for the potluck was again amazing. With the donated food and other items, we were able to provide 24 gift wrapped boxes to the United Church of Christ to hand out to folks in need at their community luncheon on December 11th. The door prize plants provided for all the members had many blooms on them this year and there were a couple of choices to choose from.



Our vendors had a tough time providing as many blooming plants as past years for Makana redemption and purchase because of problems with the weather but there was still a good variety and it was a lot of fun seeing the smiling faces as they walked away with their orchids, pots, and other items.

Above right, Lee Anderson with his redeemed Makana points.

Right, lots of choices on the buffet line. Pictured Janice Nitta, Eveyln Tsubakihara, Mildred Konishi, Gwen Teragawa, Lee Anderson, Al Sugano, Kenichi and Mary Shimogawa, and Judy Matsumoto.

Pictures below from left to right: Organizing the donations members brought, Cheryl Morris; Aurora Kisken and Pearl Wollin. Gift wrapping boxes: Aat Bontje and Guest; Lola Bukoski and Eugene Jimenez; Evelyn Tsubakihara and Mildred Konishi.



HOLIDAY POTLUCK



In amongst the orchids (left to right): Guest, B. Tina Berkeley, Janice Nitta, Lorraine Kawane, Karen Harlow, Darlene Stump, and Elizabeth Borchelt.



Paul Brun, Marlene Domingcil, and Tina Brun.



Teri Nakamoto and her husband, Karen Rupp, Maryanne Kusaka, and Guest.



Right: Amy Sugano, Janice Nitta, Judy Matsumoto.

Below left to right: Kimberlee Kain, Sheri Kunioka-Volz (in the background Bill Kisken and Ada Koene); Al Sugano; and Margaret Padilla.



VOLUNTEER OPPORTUNITIES BY KAREN HARLOW

When I joined GIOS, I was anxious to learn about how to take care of orchids and also a chance to meet more people. I was pleasantly surprised at the wealth of information provided and the kindness of the members accepting my ignorance as I struggled with learning about orchids. At my first holiday party, I was amazed at the number of orchids available for the members. That first year I purchased quite a few orchids because 1) they were BEAUTIFUL and 2) I didn't have any Makana points. I didn't even know what Makana points were at that time. At the next election year, I volunteered to do the Newsletter for two reasons. One was selfishly so I could earn Makana points and get FREE orchids! The other reason was to alleviate some of our members who had been doing various activities for many years and needed a break. Ada Koene guided me through publishing the first couple of newsletters and I haven't looked back since!

It has been very rewarding doing the newsletter. It has given me access to some fantastic orchid photos and deepened relationships with members. Of course, the Makana points I earn for doing the Newsletter has provided the opportunity to enrich my garden with free orchids.

At the fall general meeting this year, GIOS will be electing new officers and standing committee chairmen. The term of office is for two years. It will be an open slate – meaning all positions are open and all members are encouraged to pursue any position. In the newsletters this year, I'll be providing more information on each position to help you decide whether or not you want to jump into the opportunity. Don't hesitate to talk to the current officers and chairmen about their positions. New "blood" into positions truly does make our club more rounded and fresh. Our experienced volunteers will be there to help. We also can benefit from having back-up support as members with current positions have vacations or other personal needs that may take them away from a duty for a short period. I know I've relied on folks to write articles and distribute newsletters when I have had other commitments.

So let's start with more information about the **Newsletter Position**. This first description will be more detailed than the follow-on ones but gives you an idea of the kind of information that will be provided to you when accepting a new position. When I was preparing to talk to Ada about the position, I put together a list of questions that I will include here because it sums up the responsibilities pretty good.

1. How does the newsletter get printed and mailed out (for USPS folks)? Where is it taken for publication or is it expected that I would do that on my home computer/printer? Does the club pay for paper, ink and stamps?

I currently use Microsoft Publisher (part of Microsoft Office) to create the newsletter on my home computer. For members who receive paper copies (approximately 15) because they do not use e-mail, I e-mail the newsletter to a print shop in Lihue. After I pick them up, I mail out via USPS. All other members receive via e-mail. GIOS pays for the printing and the stamps.

2. Who maintains the list of members?

The Membership Chair maintains the list of members including their home and e-mail addresses. Bobbie sends a new list out to the Board members. If a problem is found during distribution of the newsletter, I let Bobbie know and she resolves the issue.

3. How do I get the photos needed for the newsletter? What about the shows and meetings?

Photos are a big part of the newsletter. Our current photographer, Ryan Metzger, provides photos from the Spring/Fall Show and meetings he is able to attend. I also take pictures at events and meetings to supplement.

4. Where do I get information? Who writes the articles?

VOLUNTEER OPPORTUNITIES (CONT'D)

Newsletter (Cont'd)

Information about upcoming events is identified in GIOS Board meetings and general meetings. Currently I sit on the Board because of my Newsletter responsibilities. This is a President-invited position. Follow-up information or more detailed information I get by contacting folks directly. Since the Vice President is responsible for obtaining speakers for the general meetings, she can give me details about who is speaking, what they will be speaking about, meeting time, etc. Also information about the Show – items needed for the display, when to meet, awards given out, etc. is received from various GIOS officers/chairs. I get the list of awards for the shows from Mildred Konishi (current chair for awards). The president provides a short blurb for each newsletter.

General Meeting special speakers – If a speaker provides a hand out, I'll use information from that for the Newsletter. I also record each session so I can later write an article about it. This varies widely depending on the speaker and the subject area. Sometimes the speaker provides enough written information so that I can borrow heavily. Other times, I may need to create something based on what was said or shown.

The last piece that goes with this is publishing the Newsletter on our GIOS website. I just started working the website last year. It is stable and updates are minimal and easy to do (you do NOT have to be a webmaster!). I also started a Facebook site where events and pictures are posted.

Refreshments

Normally at regular meetings, refreshment like pastries and fruits are served with coffee, tea and water. Chair is responsible for set-up, making coffee, and either making or buying needed refreshments. For the June and December meetings, either a potluck or catered dinner is provided. Make sure the kitchen is left clean and orderly at the close of the meeting. Maintain an inventory of supplies, paper goods, utensils, coolers, food warmers, etc. to be used for all GIOS functions.

For the Spring and Fall shows, a buffet is offered to working members at the set-up. Coolers of drinks should also be prepared daily for members who are working during the show and checked prior to the clean-up to refresh members after the clean-up is done.

Makana

Plan a reward program to assist the club in recruiting officers, chairpersons and workers. Conduct sign-ups for members to fill work shifts at shows. Maintain a list of members and track points earned. At the December meeting, conduct the reward program, by providing various items for members to redeem their points.

Tasks/activities include: Estimate budget by adjusting prior year's plan for current year and track expenditures; coordinate with Show chairman on required number of workers to cover show work shifts; work with Board and Chairmen to understand any "special" helpers that should earn points outside of set volunteers and positions; provide total list of earned points to Newsletter for publication prior to December mtg; coordinate with Board and Chairmen to confirm points earned; coordinate with orchid vendors on suggested supplies (in addition to orchids) for redemption and space needed at December meeting; provide to members a ticket identifying the number of points earned; collect member's tickets and money to "pay" for orchids and supplies redeemed at the mtg; and work with the Treasurer to deposit money received and pay vendors for their consignment materials (orchids and supplies).

VOLUNTEER OPPORTUNITIES (CONT'D)

Membership

Maintain a file of names, mailing and email addresses and phone numbers of all members. Collection of dues will start December for the upcoming year. Send a friendly reminder to unpaid members after the February meeting. Sign up new members, verify members information is correct and welcome them to the club. Collect dues throughout the year. Deliver all dues to treasurer. Have a supply of club brochures for new members. Provide an updated list to each board member, especially the newsletter chairperson. At the regular meetings, provide and issue name tags. Each member is issued a door prize plant when name tags are returned. For the orchid display table, sign in, number and arrange plants by genera. Provide one door prize seedling for each displayer. Provide a poster and brochures for membership drive at the Orchid Shows.

Publicity

Maintain information on past and current publications. This includes creating and updating publication list to include publication name and all pertinent requirements; keep a copy of all press releases for future reference; obtain and retain club photographs of events and orchids to be used in releases to stimulate extra interest; notify news media to announce upcoming meetings and or activities of the club. Extra publicity for shows includes: obtaining permission from land owners and submit banner permits when required; place banners around the island; and provide posters and rack cards to hotels, businesses and other clubs.

Show

Oversee all activities related to the show. A planning meeting with all associated chairpersons shall be held after the Board meeting prior to a show to establish a show theme. A budget will be presented to the Treasurer for approval by the Board during budget planning. Plans for the spring show are coordinated with the Hanapepe Alliance and with the Farm Bureau for the fall show. Contact previous plant sales vendors and craft chair to confirm participation at the show. Send Vender Agreement out to known vendor participants and collect signed agreements upon execution. Solicit new vendors if needed. Make sure all vendors understand rules. Coordinate with display chairperson to determine sales area, keeping all fire exits clear. Coordinate with vendors and Makana chair for sufficient help.

The next newsletter will cover the leadership of GIOS, the officers: President, Vice President, Secretary, and Treasurer. I hope you take the time to consider volunteering for one of these many positions. From my experience, the rewards are more than just orchids!

SHOW VOLUNTEER DESCRIPTIONS

Volunteers for the two shows we hold each year are solicited in the general meeting before the show. The Show Chairman determines the number of volunteers that are needed for each position based on past experience and expected need for each day of the show. Below are descriptions of the positions. Some positions are only required at the Spring or Fall Show.

Both Shows

Set-Up U-Haul – A number of volunteers are required to help haul items needed for the show. Volunteer must have a truck and pick up and drop off items as directed by Show Chair or Display Chair.

Set-Up Display & Vendor Area – Numerous volunteers are required to assist Show Chair and Display Chair during set up. Tables are to be arranged to provide our orchid vendors sufficient space to sell their orchids. At the Spring Show, screens are set up to separate display area from the vendor area. Tables and benches are placed as directed by Display Chair to provide adequate areas for all display orchids. Special display items may need to be put together and placed within the display. When display is ready for orchids, volunteers are to place display orchids in the appropriate section based on type of orchid and color. Display Chair will direct volunteers.

SHOW VOLUNTEER DESCRIPTIONS—(CONT'D)

Security - Oversee the plant display and remain in display area during assigned shift. Patrol area and notify visitors not to touch or move plants. Answer visitor's questions on the display, orchids and membership opportunities. Discuss the benefits of being a member such as expert speakers, the learning center, and free orchid at each meeting, volunteer rewards and other special events. Visitors wanting expert orchid information or to purchase orchids should be directed to the plant sales area. At the Spring Show, send visitors to the membership table and at the Fall Show send visitors to the Plant Sales area to pick up a membership brochure.

Clean-Up U-Haul - A number of volunteers are required to haul items when tearing down the display. Volunteers must have a truck to load items and deliver items for storage. Other items such as garbage or green waste may need to be dropped off at the refuse center.

Clean-Up Display & Vendor Area – Numerous volunteers are required to assist Show Chair and Display Chair in dismantling the display and vendor area. Display orchids are to be carefully taken out of the display and placed in an area where the owners can pick them up. The display tables and benches are to be taken down and placed where directed by show chair or display chair. Other display items are to be taken down and loaded on to volunteer's trucks for storage. Help load green waste and garbage on to volunteer's trucks. Sweep area and mop floor as needed.

Spring Show Only

Greeter – The Membership Chair and helper will greet visitors at the entrance as they enter the display area. Membership brochures will be on display. The greeters will welcome all and discuss the benefits of being a member such as expert speakers, the learning center, and free orchid at each meeting, volunteer rewards and other special events. They will manage the lucky drawing, donations and any funds received for new memberships.

Food Booth— The Show Chair and Food Booth Chair work together to prepare the menus and obtain the ingredients prior to the show. Food is prepared and readied for sale during the show. Workers take food orders from customers and serve the requested items. All baked goods are wrapped and priced. Food is monitored during the day and items are restocked as needed. Cashiers obtain knowledge of all prices and collect money from customers.

Craft Sales – The Craft Chair and helper will sell GIOS made crafts. They will actively sell any items we have available and ask customers if they are interested in membership and direct them to the membership table.

GIOS Plant Sales – GIOS has a small section in the vendor area where we sell plants that are raised from Keiki or donated by members. A volunteer is assigned by the Show Chair for this section.

Outside Tent – A tent is set up to provide visitors an area to sit outside and eat the food purchased at our food booth. This tent must be set up and torn down in conjunction with the show. Sometimes volunteers are required to perform these functions.

Fall Show Only

Plant Sales Farm Fair – Remain in plant sales area during assigned shift. Volunteers in this area either work the desk or assist customers in the orchid sales area. When working the desk you will collect money, track sales by vendor, actively sell any other items we have available and ask each customer if they are interested in membership. When working the plant area, assist customers in viewing the plants. Special attention is required to make sure customers do not reach between plants as this may damage some. Discuss the benefits of being a member such as expert speakers, the learning center, and free orchid at each meeting, volunteer rewards and other special events. To prevent damage to the purchased orchids during transportation, package the orchids into boxes.

**ELECTRONIC
VERSION ONLY**

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SPECIAL THANKS TO NANCY



The GIOS Board wants to give Nancy Nakama a very special Mahalo for being so supportive of GIOS over many, many years. Nancy has untiringly supported many aspects of the club and has recently resigned her position as the Makana Chairperson. This program is successful today because of Nancy's dedication and attention to details. Her expertise and voice of reason will be missed on the GIOS Board. Thankfully, Nancy will still be very active in GIOS as the Show Display Chair and participating Orchid Vendor.



Mahalo!

Photo credits for this newsletter release include: Ryan Metzger and Karen Harlow